

ORDINANCE NO. 4703

AN ORDINANCE to amend and reordain Chapter 5 (LANDLORD-TENANT RELATIONS BOARD), Title 12 (EDUCATION, SOCIAL SERVICES AND WELFARE) of The Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Chapter 5 (LANDLORD-TENANT RELATIONS), Title 12 (EDUCATION, SOCIAL SERVICES AND WELFARE) of The Code of the City of Alexandria, Virginia, 1981, as amended, be, and the same hereby is, amended and reordained by the following amendment of Section 12-5-3 to read as follows:

Sec. 12-5-3 Meetings--quorum; rules of procedure; duty of secretary; report; compensation of members.

All members of the board shall be entitled to vote and the decisions of the board shall be determined by a majority vote of the members present. A quorum of ~~six~~ five (65) members present is required before the board may take official action. A member present but not voting shall be considered in counting a quorum. When voting on any question the determination may be made by secret ballot but no proxy shall be allowed at any time; provided that nothing herein shall prevent either party from having a poll of the board. All meetings of the board shall be open to the public and a full and impartial hearing shall be granted on all matters. Insofar as reasonably possible, all hearings shall be informal and free from technical rules of law and evidence. The secretary of the board shall cause minutes of its proceedings to be kept and all findings and decisions be reduced to writing and entered as a matter of public record in the office of the secretary. In matters concerning the procedure for meetings not covered by this chapter, the board may establish its own rules, provided these are not contrary to the mandate or spirit of this chapter. The board shall render each six (6) months to the city council a written report of its activities under the provisions of this chapter along with any comments and recommendations as it may choose to make. The board shall meet at least once each month from September to June, and may meet in July and August. Members shall serve without compensation but may receive any reimbursement for expenses as the council may from time to time allow. The board shall not expend or authorize the expenditure of city funds except with the specific approval of city council.

Section 2. That this ordinance shall become effective upon the date and at the time of its final passage.

WILLIAM D. EUILLE
Mayor

Final Passage: January 22, 2011