

ORDINANCE NO. 3481

AN ORDINANCE to amend and reordain Section 2-5-11 (FINANCIAL DISCLOSURE STATEMENT REQUIRED) of Article B (FINANCIAL DISCLOSURE), Chapter 5 (OFFICERS AND EMPLOYEES), Title 2 (GENERAL GOVERNMENT) of The Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Section 2-5-11 of The Code of the City of Alexandria, 1981, as amended, be and the same hereby is amended and reordained to read as follows:

Sec. 2-5-11 Financial disclosure statement required.

(a) In addition to those public officials and employees who may be required by the State and Local Government Conflict of Interests Act, Va. Code section 2.1-639.1 et seq., to file annual financial disclosure statements, all persons holding the following offices or positions in the city shall file an annual financial disclosure statement on a form prepared by the secretary of the commonwealth in accordance with the provisions of the State and Local Government Conflict of Interests Act. Such forms shall be filed in the office of the city clerk on or before January 15.

- (1) mayor and members of city council;
- (2) city manager, deputy city managers, assistant city managers and assistants to the city manager;
- (3) city attorney and deputy city attorney;
- (4) city clerk and deputy city clerk;
- (5) city treasurer;
- (6) directors and deputy directors of the following city departments and offices;
  - a. department of personnel services;
  - b. department of general services;
  - c. department of planning and community development;

- d. department of finance;
  - e. department of human services;
  - f. department of mental health, mental retardation and substance abuse;
  - g. fire department;
  - h. police department;
  - i. department of management information services;
  - j. department of transportation and environmental services
  - k. department of recreation, parks and cultural affairs
  - l. office of real estate assessments;
  - m. office of historic Alexandria;
  - n. office of housing;
  - o. office of internal audit;
  - p. office of management and budget;
  - q. office of citizens assistance; and
  - r. office of human rights;
- (7) director and deputy director of the department of health;
- (8) director and deputy director of the Alexandria library;
- (9) Members of the following boards and commissions of the city:
- a. planning commission;
  - b. school board;
  - c. Alexandria Redevelopment and Housing Authority;
  - d. board of zoning appeals;
  - e. board of architectural review;

- f. board of equalization and assessment review;
- g. Alexandria Industrial Development Authority;
- h. Alexandria Sanitation Authority;
- i. community development block grant advisory  
committee;
- j. human rights commission;
- k. home improvement panel; and
- l. building code board of appeals.

(10) administrative assistants employed by the mayor and members of council pursuant to section 3.06.1 of the city charter.

(b) A person required to file a financial disclosure statement shall verify in writing, under oath, that to the best of his or her knowledge the information in the financial disclosure statement is true and complete.

Section 2. That this ordinance shall become effective upon the date and at the time of its final passage.

JAMES P. MORAN, JR.  
Mayor

Final Passage: October 13, 1990