

ORDINANCE NO. 3332

AN ORDINANCE to add a new Section 2-5-5 (CONSENT TO A CRIMINAL HISTORY RECORDS CHECK REQUIRED FROM APPLICANTS FOR CERTAIN CITY POSITIONS) to Article A (GENERAL PROVISIONS) of Chapter 5 (OFFICERS AND EMPLOYEES), Title 2 (GENERAL GOVERNMENT) of The Code of the City of Alexandria, Virginia, 1981, as amended.

WHEREAS, Virginia Code § 19.2-389 provides that criminal history record information may be disseminated to agencies of any political subdivision of the Commonwealth for the conduct of investigations of applicants for public employment whenever, in the interest of public welfare or safety, it is necessary to determine, under a duly enacted ordinance, if the past criminal conduct of a person with a conviction record would be compatible with the nature of the employment under consideration; and

WHEREAS, Department of Finance employees are responsible on a daily basis for large sums of money and have access to the city's financial records, including taxation, payroll and licensing records; and

WHEREAS, City Council has determined that the past criminal conduct of an applicant for employment with the Department of Finance, especially conduct involving dishonesty or false statement, would not be compatible with the nature and types of employment positions in the department; and

WHEREAS, City Council has determined that it is in the interest of the public welfare to require a criminal history records check of every applicant for employment with the Department of Finance; now, therefore,

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Article A, Chapter 5, Title 2 of The Code of the City of Alexandria, Virginia, 1981, as amended, be and the same hereby is amended by adding a new Section 2-5-5 to read as follows:

Sec. 2-5-5 Consent to a criminal history records check required from applicants for certain city positions.

The city shall require every applicant for employment in a position within the Department of Finance, including city employees who apply for a transfer to that department, to provide written consent authorizing the city to conduct a criminal history records check on the applicant. If such consent is not provided, the applicant shall not be considered for the position.

Section 2. That this ordinance shall become effective upon the date and at the time of its final passage.

JAMES P. MORAN, JR.  
Mayor

Final Passage: October 15, 1988