

ORDINANCE NO. 2328

AN ORDINANCE to amend Chapter 2 of The Code of the City of Alexandria, Virginia, 1963, as amended, by adding thereto a new article numbered XIX which Chapter 2 relates to ADMINISTRATION, which Article XIX relates to and ESTABLISHES A SOCIAL SERVICES ADVISORY BOARD AND SETS FORTH SAID BOARD'S FUNCTION AND DUTIES.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Chapter 2 of The Code of the City of Alexandria, Virginia, 1963, as amended, be and the same hereby is amended by adding thereto a new article numbered XIX to read as follows:

Article XIX. Social Services Advisory Board.

Sec. 2-167. Established.

There is hereby created a board to be known as the "Social Services Advisory Board," herein sometimes referred to as the "board."

Sec. 2-168. Composition; appointment; term; vacancy; chairperson; compensation of members.

The board shall consist of nine (9) members who shall be appointed by the city council; five (5) of whom shall be parents, two (2) of whom shall be clients of the department of social services and two (2) of whom shall be citizens-at-large. Of the members first appointed, two (2) shall be appointed for a term of one (1) year, two (2) shall be appointed for a term of two (2) years, and five (5) shall be appointed for a term of three (3) years. The length of each member's initial term shall be determined by lot. Thereafter members shall be appointed for terms of three (3) years each except that any vacancies shall be filled by the council for the unexpired portion of a term. The city manager shall be an ex officio member, without a vote on the board. A chairperson and a vice chairperson shall be chosen by a majority vote of all the members of the board. Members shall serve without compensation but may receive such reimbursement for expenses, subject to appropriation by Council.

Sec. 2-169. Meetings; rules of procedure; annual report to council.

The board shall meet at least bimonthly. In addition to regularly scheduled meetings it may meet at the call of the chairperson or on the petition of at least one-half of the members. In matters concerning the procedure for meetings not covered by this article, the board may establish its own rules, provided they are not contrary to the mandate or spirit of this article. The board shall render each year to the city council a written report of its activities under the provisions of this article along with such comments and recommendations as it may choose to make.

Sec. 2-170. Function and duties.

The function and duties of the board shall be to:

- (a) Interest itself in all matters pertaining to the social welfare of the people of the City of Alexandria.
- (b) Serve as the public welfare advisory board of the city.
- (c) Serve as the day care advisory board of the city.
- (d) Monitor the formulation and implementation of social welfare programs in the city.

(e) . Meet with the city manager or his designated representative at least four (4) times a year for the purpose of making recommendations on policy matters concerning the department of social services of the city.

(f) Submit to city council, in addition to its annual report, other reports that the board believes to be of interest and concern to the city.

Section 2. That the title of and an informal memorandum explaining this ordinance shall be published in a newspaper of general circulation published in the city not later than five days following its introduction together with a notice containing the time and place for a public hearing. The city clerk shall have the full text of this ordinance printed in sufficient numbers to supply copies to meet request. The city clerk shall note the date of introduction and first reading, the date of publication, the date of the public hearing, and the date of the second reading and final passage in the minutes of the meeting. This ordinance shall become effective the date of its final passage.

FRANK E. MANN
Mayor

Final Passage: January 9, 1978