

Ordinance No. 1353

AN ORDINANCE to amend Chapter 2 of The Code of the City of Alexandria, Virginia, 1963, as amended, by adding thereto a new Article numbered XII; which Chapter 2 relates to ADMINISTRATION and which new Article XII relates to and establishes a DEPARTMENT OF BUILDING AND MECHANICAL INSPECTIONS, provides for a DIRECTOR OF BUILDING AND MECHANICAL INSPECTIONS and prescribes POWERS, DUTIES, RESPONSIBILITIES AND FUNCTIONS.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Chapter 2 of the Code of the City of Alexandria, Virginia, 1963, as amended, be and the same hereby is amended by adding thereto a new Article numbered XII to read as follows:

Article XII

Department of Building and Mechanical Inspections

Sec. 2-120. Department of Building and Mechanical Inspections—Establishment.

There is hereby established under the City Manager, a department of the government of the City of Alexandria, Virginia, to be known as the Department of Building and Mechanical Inspections.

Sec. 2-121. Director of Department—Appointment and Removal.

The head of the Department of Building and Mechanical inspections shall be the Director of Building and Mechanical Inspections, who shall be appointed and removed by the City Manager as provided by law.

Sec. 2-122. Director of Department—Qualifications.

The Director of Building and Mechanical Inspections shall be a person who has had training and experience as a licensed professional engineer or architect, building or mechanical inspector, building or mechanical contractor, or superintendent of building construction.

Sec. 2-123. Director of Department—Powers and Duties.

The Director of Building and Mechanical Inspections, under the City Manager, shall have the general direction of the Department of Building and Mechanical Inspections. He shall administer the functions, duties and responsibilities assigned him or his department by Section 2-124, by law and by the City Manager. He may, under the City Manager, establish, alter or abolish divisions and other classifications within the department. The "Building Official" referred to in the Building Code of the City of Alexandria, Virginia (Basic Building Code—B.O.C.A.) shall henceforth be construed to be the Director of Building and Mechanical Inspections. Wherever the words "Building Inspector,"

“Director of Construction and Inspection,” or words of similar import appear in the Code of the City of Alexandria, Virginia, 1963, as amended, they shall henceforth mean and shall be construed to be the Director of Building and Mechanical Inspections.

**Sec. 2-124. Department of Building and Mechanical Inspections—
Function, duties, and responsibilities assigned.**

The following may be assigned by the City Manager to the Department of Building and Mechanical Inspections:

(a) The processing, coordination, expedition, and issuance of all permits in the City relating to mechanical inspections and to building construction, alteration, demolition, and repair.

(b) The conduct of field inspections and administrative, technical and clerical review of matters relating to permits for mechanical inspections and building construction, alteration, demolition, and repair.

(c) Administration of the functions, duties, powers and responsibilities assigned the Building Official and his department in the Building Code of the City of Alexandria, Virginia (Basic Building Code—B.O.C.A.).

(d) Electrical Inspectors shall operate within the Department of Building and Mechanical Inspections and under the Director of Building and Mechanical Inspections.

(e) Plumbing Inspectors shall operate within the Department of Building and Mechanical Inspections and under the Director of Building and Mechanical Inspections.

(f) Boiler Inspectors shall operate within the Department of Building and Mechanical Inspections and under the Director of Building and Mechanical Inspections.

(g) Mechanical Inspectors shall operate within the Department of Building and Mechanical Inspections and under the Director of Building and Mechanical Inspections.

(h) The conduct of such other inspections and the issuance of such other permits that may from time to time be deemed appropriate by the City Manager.

Sec. 2-125. Permits issued by Department.

Permits including, but not limited to, the following may henceforth be issued by the Director of Building and Mechanical Inspections when that function has been assigned him by the City Manager:

(a) Permits for building construction, alterations, and repair.

(b) Occupancy certificates (not including special use permits).

(c) Banner permits.

- (d) Boiler permits.
- (e) Smoke control device permits.
- (f) Electrical permits.
- (g) Electrician's license.
- (h) Plumber's license.
- (i) Gas fitter's license.
- (j) Mechanical permits.
- (k) Installation permits.
- (l) Sign permits.

Sec. 2-126. Established Procedures.

Where specific procedures for obtaining permits or licenses are already established by ordinance (example, plumber's and electrician's license), and the responsibility for issuing such permit or license is assigned to the Department of Building and Mechanical Inspections, nothing in this Article XII shall change the general procedure for processing and obtaining the license or permit, except that the Director of Building and Mechanical Inspections shall have general administration of the function and countersign any permit or license issued by any Board or Agency, and sign and issue any license or permit heretofore issued by the City Manager or a department head or official.

Sec. 2-127. Revocation or suspension of permits and licenses and stop work orders.

When the Director of the Department of Building and Mechanical Inspections has been assigned the responsibility for issuing a permit or license, he shall thereafter have the power to suspend, revoke or renew any permit or license and order work stopped when such power was theretofore granted to the City Manager, department head or official, provided he follows the procedure established by ordinance for such cases.

Section 2. That this ordinance shall be published in a newspaper of general circulation in the City not later than five days following its introduction together with a notice containing the time and place for a public hearing. The Clerk of the Council shall note the date of introduction and first reading, the date of publication, the date of the public hearing, and the date of the second reading and final passage in the minutes of the meeting. This ordinance shall become effective the date of its final passage.

FRANK E. MANN
Mayor

Final Passage: Oct. 12, 1965