

RESOLUTION NO. 313

WHEREAS, Section 3.06.1 of the Charter of the City of Alexandria, Virginia authorizes the appointment of an assistant city clerk for each councilman, including the mayor; and

WHEREAS, the city council is willing to direct that such appointments be made; therefore

BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF ALEXANDRIA, VIRGINIA:

1. That, subject to the provisions hereinafter contained, the city clerk be and she hereby is directed to appoint one assistant city clerk for each councilman, including the mayor.
2. That an assistant city clerk for any councilman or the mayor shall only be appointed by the city clerk after she has been advised by such councilman or mayor that he or she wishes such an assistant city clerk and names the assistant to be appointed.
3. Any such assistant city clerk shall perform such secretarial and administrative tasks as may be required by his or her councilman or mayor.
4. That no such assistant city clerk shall aid any member of city council in any election campaign in the Commonwealth of Virginia.
5. That no member of the immediate family of any member of the council shall be eligible for appointment as an assistant city clerk. For the purpose of this section the spouse, parent, child, brother, sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law or daughter-in-law shall be considered a member of the immediate family.
6. That in no event shall the salary of any such assistant city clerk exceed that of a member of council.

Adopted April 23, 1974

Helen Vickers, City Clerk and
Clerk of Council